

Consignment & Consignment Return

A c c o u n t | B i l l i n g | S t o c k | P O S | P a y r o l l



ISV/Software Solutions



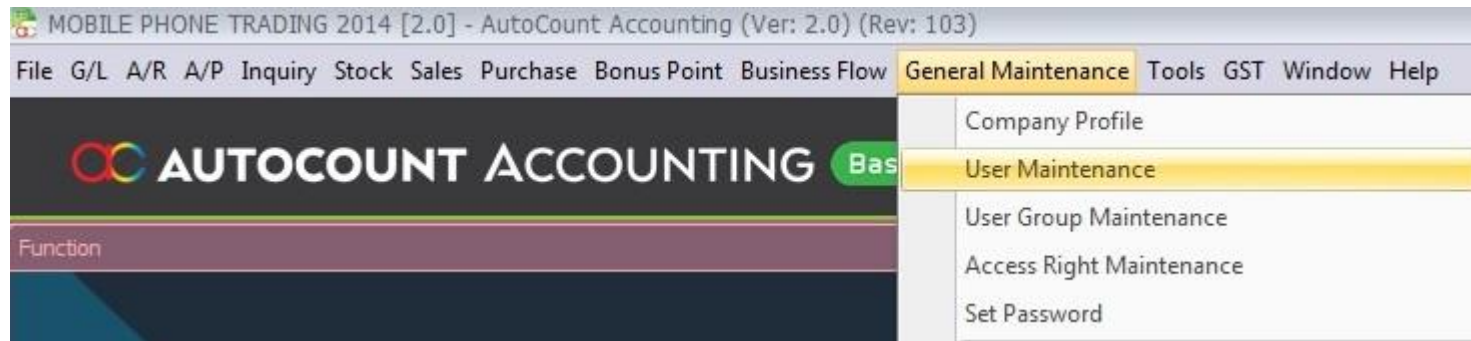
Introduction



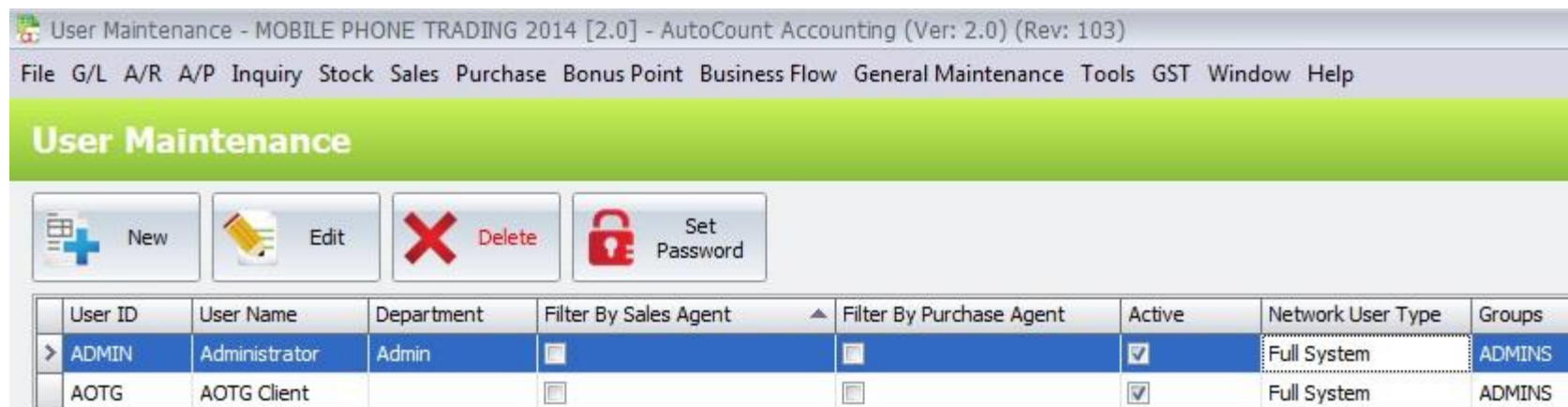
- AutoCount Accounting 2.0 had improved its Consignment Function.
- The Consignment Feature support both Sales / Purchase side.
- The Consignment now uses the transfer behavior to link between Invoices or Returns.
- User can generate Consignment Listing or Outstanding Consignment Reports from AutoCount.
- User can also check Consignment Stocks Balance from Stock Reports.
- There is also a new Consignment Movement Report for user to trace their Consignment Item Movements.

Access Right

- Go to *General Maintenance > User Maintenance*

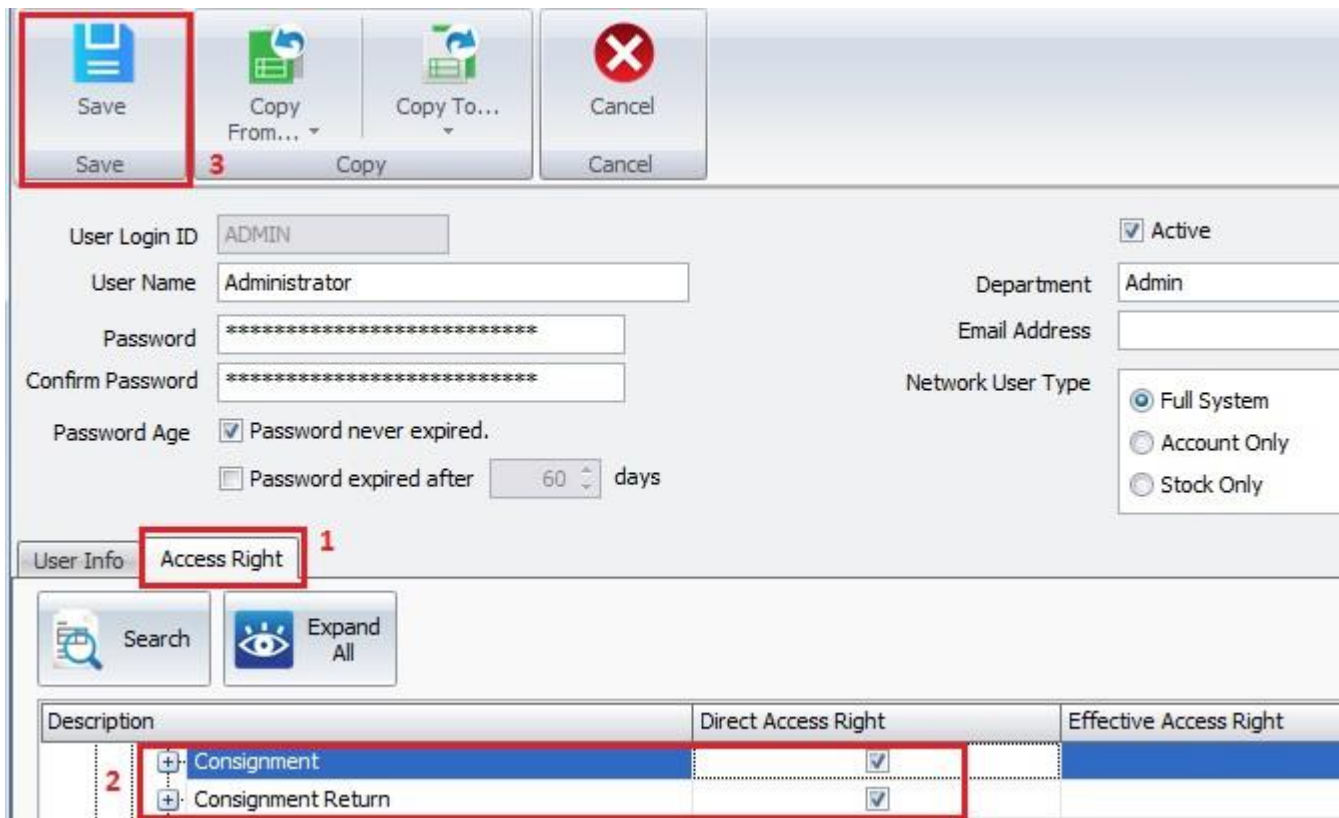


- Go to *General Maintenance > User Maintenance*



Access Right

- Edit ADMIN > Access Right > AutoCount Accounting > Invoicing > Sales > Consignment & Consignment Return tick at Direct Access Right to give the access right and save



User Login ID: ADMIN

User Name: Administrator

Password: *****

Confirm Password: *****

Password Age: ☒ Password never expired.
☐ Password expired after 60 days

Department: Admin

Email Address:

Network User Type: ☒ Full System, ☐ Account Only, ☐ Stock Only

☒ Active

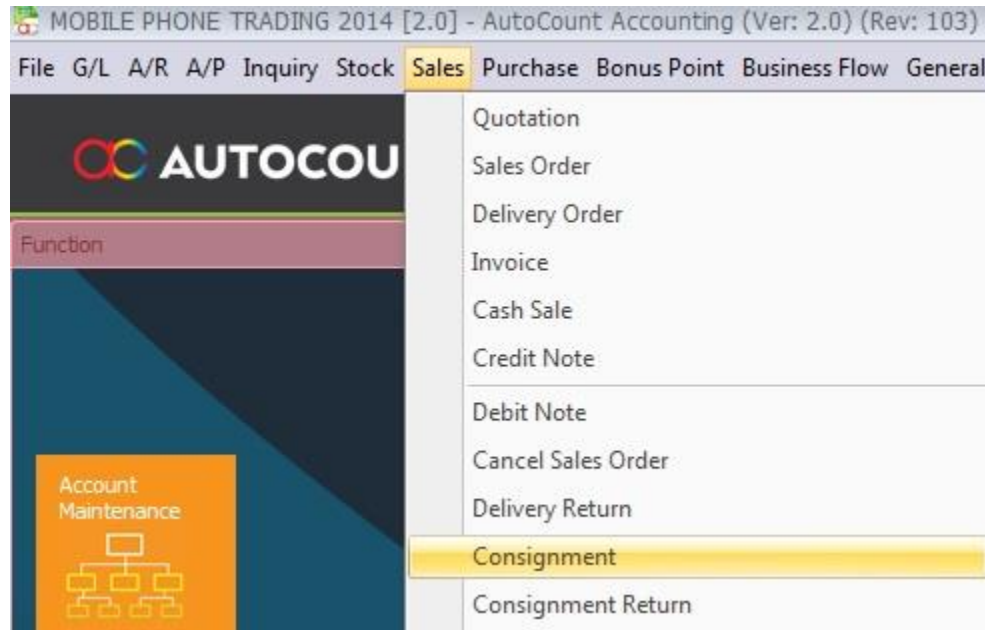
User Info: Access Right 1

Search Expand All

Description	Direct Access Right	Effective Access Right
2 + Consignment	<input checked="" type="checkbox"/>	
+ Consignment Return	<input checked="" type="checkbox"/>	

Access Right

- Now you will be able to use the Consignment & Consignment Return



Create New Consignment

- Whenever there is a Consignment, user can create a new Consignment entry
- Go to *Sales > Consignment*

Consignment - MOBILE PHONE TRADING 2014 [2.0] - AutoCount Accounting (Ver: 2.0) (Rev: 103)

File G/L A/R A/P Inquiry Stock Sales Purchase Bonus Point Business Flow General Maintenance Tools GST Window Help | Report Others

Consignment

Hint: In this Consignment window, you can create, modify, or delete consignment for your customer.

Create New Consignment

 New
  Edit
  View
  Find
  Preview
  Print
  Print Listing
  Delete
  Refresh
  View Flow

Drag a column header here to group by that column

Doc. No.	Date	Debtor Code	Debtor Name	Agent	Net Total	Local Net Total
> CG-000001	10/08/2018	300-8001	BEST PHONE SDN BHD	TEH	7,197.00	7,197.00

Create New Consignment

New Consignment - [Next Possible No: CG-000002]

Click '+' button to add item to be consign

Select debtor

Insert the quantity

Click save & preview button

Debtor: 300-P001
Name: PHONE 2 U MARKETING
Address: 13, JALAN PINANG, 47800 PJ
Branch:
Description:
Bar Code:
Consignment No: <<New>>
Date: 25/07/2018
Credit Term: C.O.D.
Sales Agent: TEH
Ship Via:
Shipping Info:
Sales Location: HQ

Item Code	Description	Deliver...	Batc...	Loca...	Dep...	Proj. ...	UOM	Qty	Unit Price	SubTotal	GS...	GST	Tota...	Total (inc)
> APPLE IPHONE 5	APPLE IPHONE 5	25/07/...		HQ			PCS	5	2,199.00	10,995.00	SR-0	0	10,9...	10,995.00

Record 1 of 1

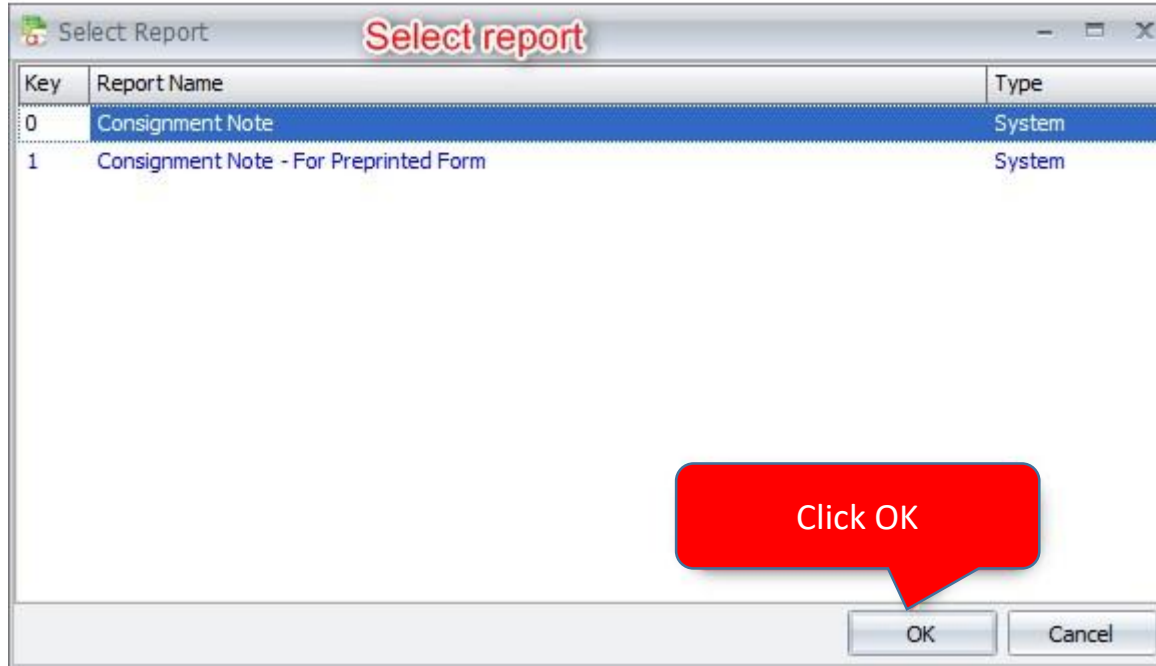
Subtotal (ex) 10,995.00
Taxable Amount 0.00
GST 0.00
Total 10,995.00
Currency MYR Rate 1 Local Total 10,995.00

Save Save & Preview Save & Print Cancel

Proceed New Consignment

Create New Consignment

- Preview the Consignment Note



Create New Consignment

- Sample preview of Consignment Note

MOBILE PHONE TRADING 2014 B3-9-2, Lorong Batu Nilam 3F Bandar Bukit Tinggi, 41200 Klang, Selangor Daruh Ehsan Tel: 03-33242148					
CONSIGNMENT NOTE					
Debtor : 300-P001 To : PHONE 2 U MARKETING Address : 13, JALAN PINANG, 47800 PJ			Consignment No.: CG-000002 Date : 25/07/2018 Sales Agent: TEH Page : 1 of 1		
Attn : Telephone : 03-78450098 Fax :03-78546623					
NO.	ITEM CODE	DESCRIPTION	LOC	UOM	Return Qty
1.	APPLE IPHONE 5	APPLE IPHONE 5 SSSSSSSSSS	HQ	PCS	5

Create Sales Invoice

- For sold Consigned Item, the user can perform a transfer to Invoice to proceed with billing
- Go to *Sales > Invoice*

Invoice - MOBILE PHONE TRADING 2014 [2.0] - AutoCount Accounting (Ver: 2.0) (Rev: 103)

File G/L A/R A/P Inquiry Stock Sales Purchase Bonus Point Business Flow General Maintenance Tools GST Window Help | Report Others

Invoice

Hint: In this Invoice, you can create, modify, or delete Invoice for your customer.

Create New

New Edit View Find Preview Print Print Listing Delete Refresh View Flow

Drag a column header here to group by that column

	Doc. No.	Date ▼	Debtor C...	Debtor ...	Agent	Curr. Code	Curr. Rate	Inclusive?	Sub-Total (ex)	GST	Local GST	Total
>	I-000009	30/08/2018	300-T001	TNT TR...	TEH	MYR	1	No	1,000.00	0.00	0.00	1,000.00
	I-000008	24/08/2018	300-B001	BEST P...	TEH	MYR	1	No	4,798.00	0.00	0.00	4,798.00

Create Sales Invoice

New Invoice - [Next Possible No: I-000010] - MOBILE PHONE TRADING 2014 [2.0] - AutoCount Accounting (Ver: 2.0)

Home Edit

Save as Draft Save

Set GST Date

Group Total

Discount

Item Package

Change Unit Price

Item Search

Show Instant Info

Show Instant...

Copy from other Invoice

Copy to a new Invoice

Copy Invoice

Transfer Document

Debtor: 300-P001

Name: PHONE 2 U MARKETING

Address: 13, JALAN PINANG, 47800 PJ

Invoice No: <<New>>

Date: 30/08/2018

Branch:

Credit Term: C.O.D.

Transfer from Consignment

Full Document Transfer Partial Item Transfer

Check All UnCheck All Filter On This Debtor Filter On This Doc No Show All Item

	...	New Qty	New UOM	Bal. Qty	Bal. UOM	Org Qty	Org UOM	Company N...	Doc No	Item Code	Description	Delivery Date
>	<input checked="" type="checkbox"/>	2	PCS	5.00	PCS	5	PCS	PHONE 2 U ...	CG-000002	APPLE IP...	APPLE IPHONE 5	25/07/2018

Click the box

Insert quantity to transfer

Click OK

Record 1 of 1

Transfer Document Information Merge Detail Item

OK Cancel

Inclusive? Taxable Amount 0.00 GST 0.00

Currency MYR Rate 1 Local Total 0.00 Total 0.00

Save Save & Preview Save & Print Cancel

Proceed New Invoice

5.1.3 After click transfer document it will show this message

Create Sales Invoice

New Invoice - [Next Possible No: I-000010] - MOBILE PHONE TRADING 2014 [2.0] - AutoCount Accounting (Ver: 2.0)

Home Edit

Save as Draft Save

Set GST Date Group Total Discount Item Package Change Unit Price Item Search Show Instant Info Show Instant... Copy from other Invoice Copy to a new Invoice Copy Invoice Transfer Document

Debtor 300-P001

Name PHONE 2 U MARKETING

Address 13, JALAN PINANG,
47800 PJ

Invoice No <<New>>

Date 30/08/2018

Branch

Sales Location HQ

Ship Via

Credit Term C.O.D.

Sales Agent TEH

Shipping Info

FromPDA

Verified

Status

Lorry Status

Bar Code

Item Code	Description	...	U...	Bat...	Loc...	De...	Pro...	Qty	Unit ...	Dis...	FOC...	Total	GST ...	GST ...	GST	Total (ex)	Total (inc)
> APPLE IPHONE 5	APPLE IPHONE 5	...	PCS		HQ			2	2,19...		0	4,398.00	SR-0	0	0.00	4,398.00	4,398.00

Subtotal (ex) 4,398.00

GST 0.00

Total 4,398.00

Currency MYR Rate 1

Local Total 4,398.00

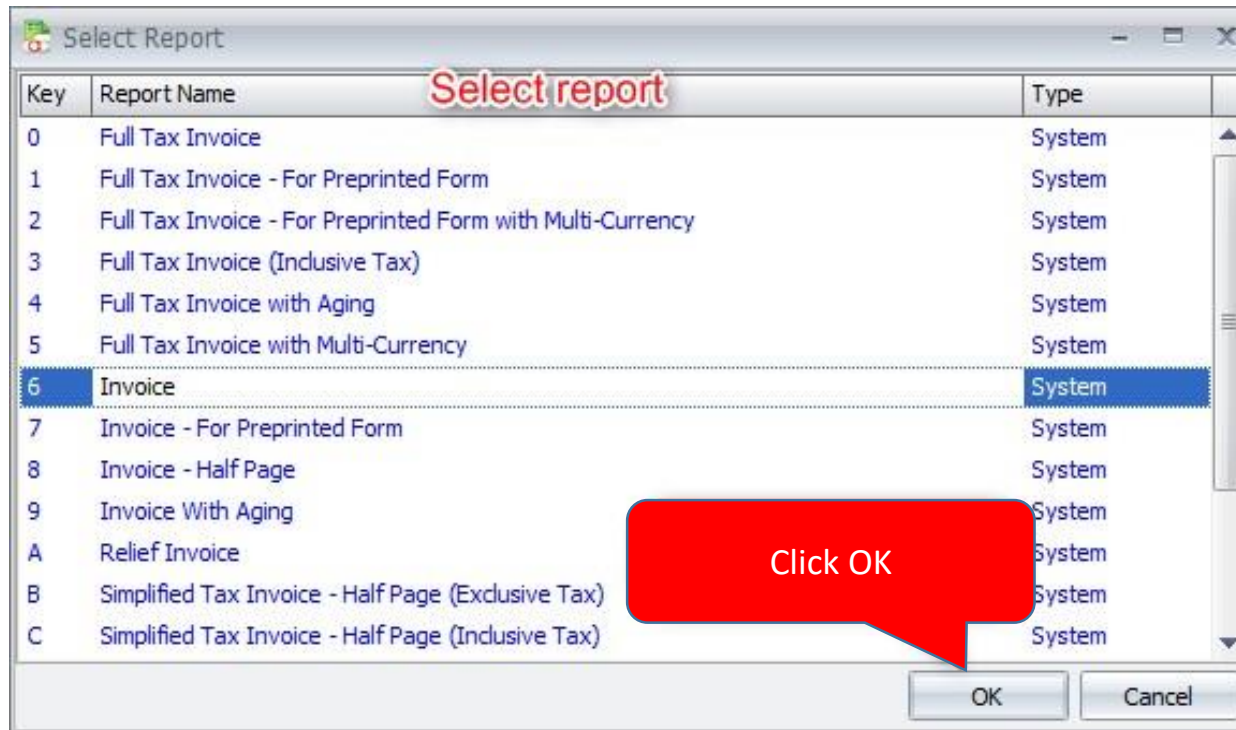
Save Save & Preview Save & Print Cancel

Proceed New Invoice

Click Save & Preview

Create Sales Invoice

- Preview the Invoice



Create Sales Invoice



- Sample Invoice

MOBILE PHONE TRADING 2014						
B3-9-2, Lorong Batu Nilam 3F Bandar Bukit Tinggi, 41200 Klang, Selangor Daruh Ehsan Tel: 03-33242148						
INVOICE				No. : I-000010		
PHONE 2 U MARKETING				Your Ref. :		
13, JALAN PINANG, 47800 PJ				Our D/O No. :		
				Terms : C.O.D.		
				Date : 30/08/2018		
TEL : 03-78450098				Page : 1 of 1		
FAX : 03-78546623						
Item	Description	Qty	UOM	U/ Price RM	Disc.	Total RM
1.	APPLE IPHONE 5 SSSSSSSSSS	2	PCS	2,199.00		4,398.00

Create Consignment Return

- If there is any Consignment that user wish to return, user can perform a transfer to Consignment Return
- Go to *Sales > Consignment Return*

Consignment Return - MOBILE PHONE TRADING 2014 [2.0] - AutoCount Accounting (Ver: 2.0) (Rev: 103)

File G/L A/R A/P Inquiry Stock Sales Purchase Bonus Point Business Flow General Maintenance Tools GST Window Help | Report Others

Consignment Return

Hint: In this Consignment Return, you can create, modify, or delete Consignment Return for your customer.

Create new consignment return

New Edit View Find Preview Print Print Listing Delete Refresh

Drag a column header here to group by that column

	Doc. No.	Date	Debtor Code	Debtor Name	Agent	Net Total
>	CR-000001	21/08/2018	300-B001	BEST PHONE SDN BHD	TEH	2,399.00

Create Consignment Return

- Go to *Sales > Consignment Return*

New Consignment Return - [Next Possible No: CR-000002]

Home Edit

Save as Draft Save Editing Transfer From Consignment Transfer Docu...

Click Transfer Document

Debtor Name Address Branch Description

Transfer from Consignment

5.2.2 After click Transfer From Document it will show this message

Full Document Transfer Partial Item Transfer

Check All UnCheck All Filter On This Debtor Filter On This Doc No Show All Item

	...	New ...	New U...	Bal. Qty	Bal. U...	Org Qty	Org U...	Debtor C...	Company ...	Doc No	Item Code	Description	Delivery Date
I	<input checked="" type="checkbox"/>		PCS	3.00	PCS	5	PCS	300-P001	PHONE 2 ...	CG-000002	APPLE I...	APPLE IPHONE 5	25/07/2018

Check box

Insert quantity

Record 1 of 1

Transfer Document Information Merge Detail Item

Click OK

OK Cancel

Subtotal (ex) 0.00 GST 0.00 Total 0.00

Currency MYR Rate 1 Taxable Amount 0.00 Local Total 0.00

Save Save & Preview Save & Print Cancel

Proceed New C/R

Create Consignment Return

New Consignment Return - [Next Possible No: CR-000002]

Home Edit

Save as Draft Save Editing Transfer From Consignment Transfer Docu...

Debtor 300-P001
Name PHONE 2 U MARKETING
Address 13, JALAN PINANG,
47800 PJ
Branch
Description

C/R No <<New>>
Date 03/09/2018
Credit Term C.O.D.
Sales Agent TEH
Ship Via
Shipping Info
Sales Location HQ

Item Code	Description	...	Loca...	...	Dept. ...	Proj. ...	UOM	Qty	Unit Price	Discount	...	SubTotal	G...	G...	GST	Total ...	Total ...	From Doc. No.
APPLE IPHONE 5	APPLE IPHONE 5	...	HQ				PCS	1	2,199.00			2,199...	SR-0	0	0.00	2,199...	2,199...	CG-000002

Record 1 of 1

Click Save & Preview

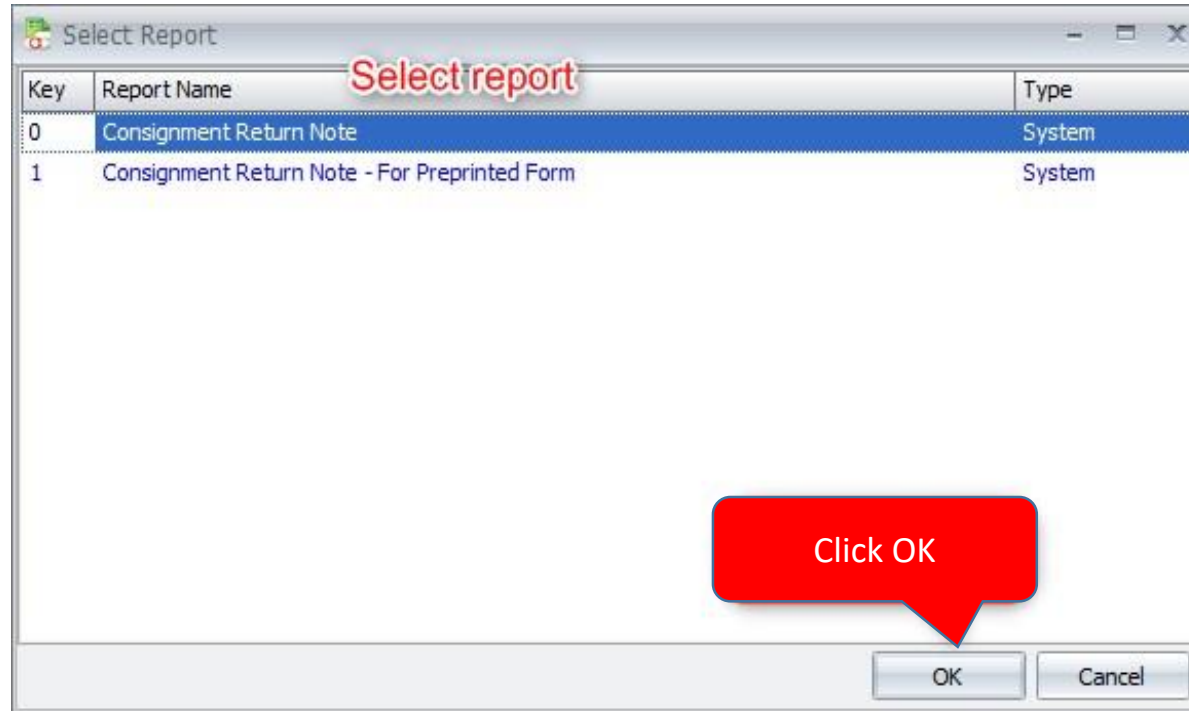
Subtotal (ex) 2,199.00
GST 0.00
Total 2,199.00

Currency MYR Rate 1
Inclusive? Taxable Amount 0.00
Local Total 2,199.00

Proceed New C/R Save Save & Preview Save & Print Cancel

Create Consignment Return

- Preview the Consignment Return Note



Create Consignment Return

- Sample of Consignment Return Note

MOBILE PHONE TRADING 2014 B3-9-2, Lorong Batu Nilam 3F Bandar Bukit Tinggi, 41200 Klang, Selangor Daruh Ehsan Tel: 03-33242148					
CONSIGNMENT RETURN NOTE					
Debtor : 300-P001 To : PHONE 2 U MARKETING Address : 13, JALAN PINANG, 47800 PJ			Consignment No.: CR-000002 Date : 03/09/2018 Sales Agent: TEH Page : 1 of 1		
Attn : Telephone : 03-78450098 Fax :03-78546623					
NO.	ITEM CODE	DESCRIPTION	LOC	UOM	Qty
1.	APPLE IPHONE 5	APPLE IPHONE 5 SSSSSSSSSS	HQ	PCS	1

Consignment Movement Report

- Go to *Sales > Consignment Movement Return*

Consignment Movement - MOBILE PHONE TRADING 2014 [2.0] - AutoCount Accounting (Ver: 2.0) (Rev: 103)

File G/L A/R A/P Inquiry Stock Sales Purchase Bonus Point Business Flow General Maintenance Tools GST Window Help Report

Consignment Movement

Filter Date

Filter Options

Date Range: 01/01/2018 to 04/09/2018

Debtor: No filter

Stock Item: No filter

Other Options

☒ Show Branch

UOM Option: Show Default Report UOM

Report Options

☒ Show Criteria In Report

More Options

Click Inquiry

Click Preview

Inquiry Preview Print Hide Options Criteria Close

5.3.4 Select the report

Select Report

Key	Report Name	Type
0	Consignment Movement	System
1	Consignment Movement With Details	System

Click OK

OK Cancel

Drag a column header here to group by that column

Item Code	Item Description	Debtor Code	Company Name	Branch Code	UOM	BFQty	CSGN Qty	Sold Qty	Return Qty	Remaining Qty
> APPLE IPHONE 5		300-P001	PHONE 2 U MARKETING		PCS		0	5	2	1

Details

Doc No	DocDate	ItemCode	Item Description	Debtor Code	CompanyName	Branch Code	CSGN Qty	Sold Qty	Return Qty	Unit Price	SubTotal
> CG-000002	7/25/2018	APPLE IPHONE 5	APPLE IPHONE 5	300-P001	PHONE 2 U MARKETING		5	0	0	2,199.00	10,995.00
I-000010	8/30/2018	APPLE IPHONE 5	APPLE IPHONE 5	300-P001	PHONE 2 U MARKETING		0	2	0	2,199.00	4,398.00
CR-000002	9/3/2018	APPLE IPHONE 5	APPLE IPHONE 5	300-P001	PHONE 2 U MARKETING		0	0	1	2,199.00	2,199.00

- Sample of Consignment Movement Report

Consignment Movement

Date: 04/09/2018 18:58:14
User ID: ADMIN

MOBILE PHONE TRADING 2014

Page 1 of 1

ITEM CODE	DESCRIPTION	QUANTITY				
		B/F	CSGN	SOLD	RETURN	REMAINING
300-P001	PHONE 2 U MARKETING					
APPLE IPHONE 5		0	5	2	1	2
APPLE IPHONE 6		0	3	2	1	0
Group Total:		0	8	4	2	2
Grand Total:		0	8	4	2	2
End of Report						

Report Criteria

Filter Options: From Date: 1/1/2018

To Date: 9/4/2018

Other Options: UQM Options: Show Default Report UQM

Report Options: Show Criteria In Report: Yes

Thank You

A c c o u n t | B i l l i n g | S t o c k | P O S | P a y r o l l



ISV/Software Solutions

